



# Katy First Outdoor Campus Reservation Policy

7/1/2020

## Requirements:

- Social distancing of 6' and masks required.
- No singing or person to person contact.
- No indoor facilities can be used – including restrooms.
- Food items are allowed individually. There may be no sharing of food, drink, or paper items.
- Surface touchpoints for tents, gazebo, and fencing will need to be sanitized after each use.
- Persons who reserve the space will be responsible for:
  - o Each person is required to be temperature scanned. A temperature scanner will be provided.
  - o A registration of each participant must be taken upon entry. This registration must be returned the same day as the event.
    - Email a photo of this registration to Laurie at both [lleger@katyfirst.org](mailto:lleger@katyfirst.org) and [receptionist@katyfirst.org](mailto:receptionist@katyfirst.org)
  - o Each person within the group follows all outdoor campus policies listed.
  - o Groups will be responsible to disinfect all surface touchpoints including but not limited to tents, gazebo, and entry/exit of the fence. A bottle of spray disinfectant will be provided.

## Time Slots for pumpkin patch reservation:

- Sunday – Thursday
  - o 7 AM – 10 AM
  - o 5 PM - 8:30 PM
- 1-hour limit on reservation

## Occupancy for reservation of outdoor usage of the pumpkin patch:

- 30 – social distancing required

## Additional notes:

- Playground equipment will not be permitted for use, as of 7/1/2020.
- Additional masks will be on hand for those who did not bring their own mask.
- This same policy may be used for events organized by the staff of Katy First utilizing parking lots or the green space between the Sanctuary and Education building on 5<sup>th</sup> Street. Occupancy will be determined using social distance measures.